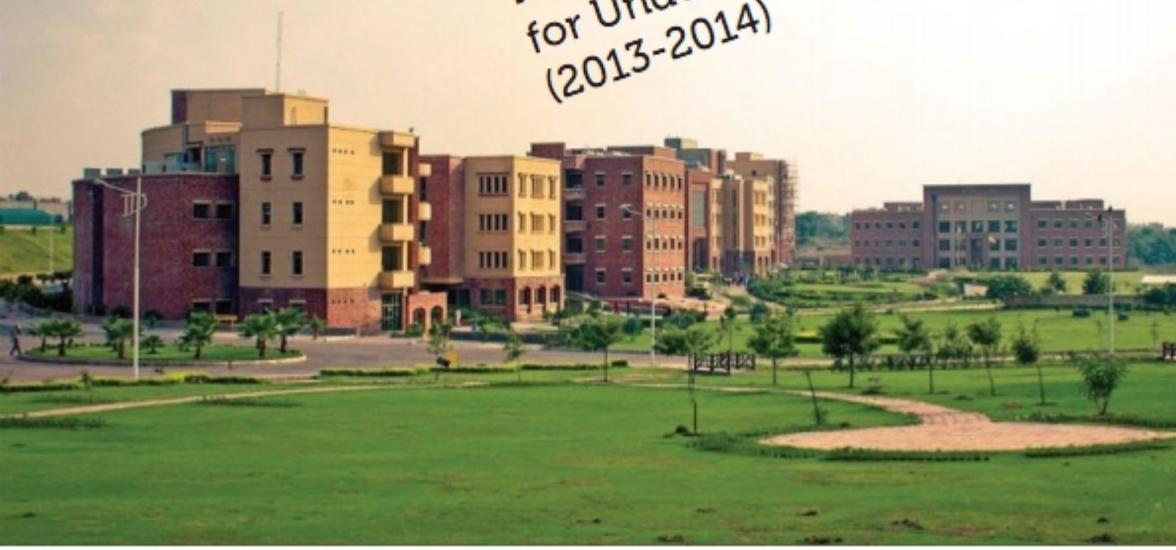
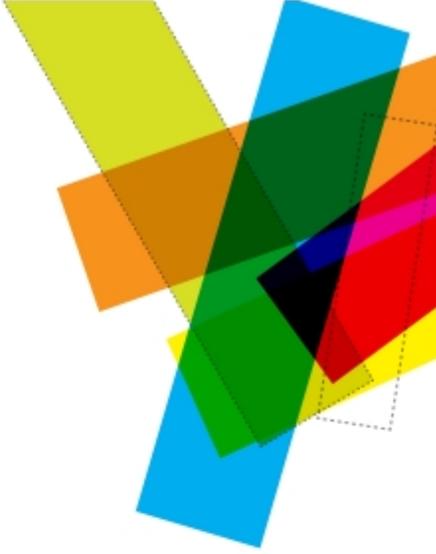




**COMSATS Institute of
Information Technology**

Admission Guide
for Undergraduate Programs
(2013-2014)



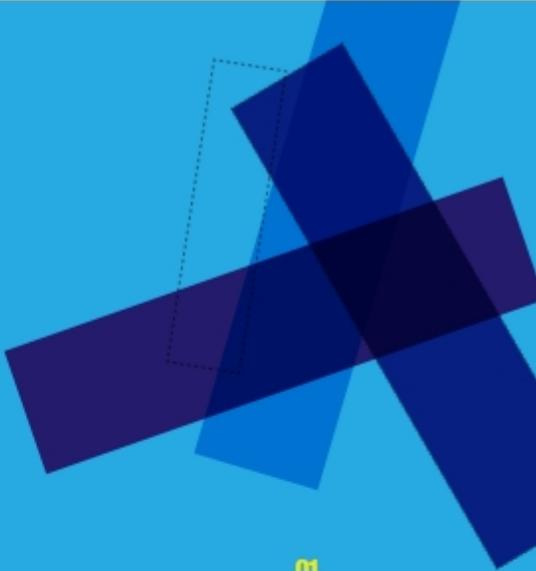


Salient Features of CIIT

- ISO 9001:2008 Certified
- Quality education and academic programs
- Leading research and innovation
- State of the Art Laboratories
- World class highly qualified faculty
- Affordable fee structure
- Ranked among top 10 Universities of Pakistan as per HEC Rankings based on QS format
- Globally academic and research linkages
- Rewarding careers after graduation
- Clean and Green Campuses

Disclaimer

Every effort has been made to ensure that the information in this admission guide is correct at the time of printing. The COMSATS Institute of Information Technology (CIIT), however, reserves the right to make changes wherever and whenever necessary. In the event of inconsistency between the information contained in the admission guide and the Institute's regulations or programs, or where an interpretation of the admission guide is required, the decision of the Institute shall be final. The admission guide does not form any part of a contract between any person and the Institute.



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CIIT At A Glance

COMSATS Institute of Information Technology (CIIT), a leading Degree Awarding Institute of higher education in Pakistan is among the Centers of Excellence of Commission on Science and Technology for Sustainable Development in the South (COMSATS) www.comsats.org. Established in 1998, CIIT is one of the fast growing research-based institutions in Pakistan, with a wide range of academic programs; ranging from basic sciences to cutting edge emerging technologies and a network of inter-disciplinary research centers making it an ideal place for higher studies leading to MS and PhD degrees.

Degree Awarding Institute

The CIIT was granted status of Degree Awarding Institute (DAI) by the Federal Government of Pakistan vide Presidential Ordinance No. XXXVIII issued on August 12, 2000. The President of Islamic Republic of Pakistan is the Patron and the Federal Minister for Science & Technology is the Chancellor of the Institute. The CIIT functions under the guidance of the Board of Governors (BOG) headed by the Executive Director, Commission on Science and Technology for Sustainable Development in the South (COMSATS), while the Rector is the Chief Executive of the Institute.

Campuses:

Besides the principal campus at Islamabad, other campuses of CIIT at Abbottabad, Wah, Lahore, Attock, Sahiwal and Vehari are fully functional, while three more at Gujar Khan, Gujrat and Jaffarabad are in the pipeline. To increase the approach and availability of top quality benchmark education and teaching experience in country, CIIT has taken a step forward by establishing its Virtual Campus in 2012 for distance learning programs. Programs offered at Virtual Campus follow similar nomenclature, admission and assessment policies as of programs offered at regular campuses.

Islamabad Campus

Established in: 1998
Students: 5,909
Convocations: 14
Graduates: 7,564
Faculty: 837



Abbottabad Campus

Established in: 2001
Students: 5,350
Convocations: 11
Graduates: 5,164
Faculty: 547



Wah Campus

Established in: 2001
Students: 2,038
Convocations: 13
Graduates: 2,671
Faculty: 157



Lahore Campus

Established in: 2002
Students: 5,004
Convocations: 14
Graduates: 5,945
Faculty: 461



Attock Campus

Established in: 2004
 Students: 873
 Convocations: 9
 Graduates: 525
 Faculty: 90

**Vehari Campus**

Established in: 2008
 Students: 498
 Convocations: 3
 Graduates: 88
 Faculty: 48

**Sahiwal Campus**

Established in: 2006
 Students: 1,885
 Convocations: 5
 Graduates: 803
 Faculty: 93

**Virtual Campus**

Established in: 2012
 Students: 1,333
 Faculty: 12



Quick Facts

Strengths	2000	2013
Campuses	1	8
Faculties	2	5
Departments	2	18
Centers	-	8
Faculty Members	15	2,245
Research Papers	-	2,821
Students	277	22,860
Graduates	-	22,558
Convocations	-	51
International MoUs	-	99
National MoUs	-	41

Ranking



Outreach and Public Service

CIIT fully understands and is aware of its social responsibilities. It tries to fulfill it whenever and wherever needed. The contribution of CIIT towards the society is evident through its swift, timely and effective response in case of October 2005 earthquake; Talent Farming Scholarship Scheme in 2007; the IDPs of Swat in 2009; the flood affected citizens in August 2010 (Employees contributed from their salaries) and the floods of 2011 in Sindh. CIIT has also adopted 100 orphans under Pakistan Sweet Home program. CIIT has never been behind in helping the people in trouble. For poor victims of the devastating flood hit areas of Jaffarabad and vicinities in 2012, it provided the required food items. Besides above, upon recommendation of CIIT, University of Bedfordshire, UK conferred upon honorary doctorate degree to Mr. Abdus Sattar Edhi in 2010.

Academic Programs

Presently, following undergraduate degree programs are being offered for the year 2013-2014 at its eight campuses:

#	Academic Programs	Campuses							
		Islamabad	Abbottabad	Wah	Lahore	Attock	Sahiwal	Vehari	Virtual Campus
Bachelor of Science in									
01	Accounting and Finance	🎓					🎓	🎓	
02	Bioinformatics	🎓					🎓		
03	Biotechnology		🎓						
04	Biosciences	🎓							
05	Business Administration	🎓	🎓	🎓	🎓*	🎓	🎓	🎓	🎓
06	Chemical Engineering				🎓*				
07	Civil Engineering		🎓	🎓					
08	Computer Engineering				🎓*	🎓			
09	Computer Science	🎓	🎓	🎓	🎓*	🎓	🎓	🎓	🎓
10	Development Studies		🎓						
11	Earth Sciences		🎓						
12	Economics		🎓		🎓				
13	Electronics	🎓							
14	Electrical Engineering			🎓		🎓	🎓		
15	Electrical (Computer) Engineering	🎓	🎓						
16	Electrical (Electronics) Engineering	🎓	🎓		🎓*				
17	Electrical (Power) Engineering	🎓	🎓			🎓			
18	Electrical (Telecommunication) Engineering	🎓			🎓*				
19	Environmental Sciences		🎓						
20	Mathematics	🎓			🎓				
21	Mechanical Engineering						🎓		
22	Physics	🎓			🎓				
23	Psychology	🎓			🎓				
24	Software Engineering	🎓	🎓	🎓	🎓*	🎓	🎓	🎓	🎓
25	Telecommunication and Networking	🎓	🎓	🎓		🎓	🎓	🎓	
Bachelor of									
26	Architecture	🎓			🎓				
27	Business Studies	🎓	🎓	🎓	🎓	🎓	🎓	🎓	🎓
28	Design	🎓			🎓				
29	Fine Arts				🎓				

#	Academic Programs	Campuses							
		Islamabad	Abbottabad	Wah	Lahore	Attock	Sahiwal	Vehari	Virtual Campus
Master of									
30	Business Administration (Executive, 2-years)	🎓	🎓	🎓	🎓	🎓	🎓	🎓	🎓
31	Computer Science			🎓		🎓	🎓	🎓	🎓
32	Development Studies		🎓						
33	Economics							🎓	
34	English							🎓	🎓
35	Mathematics					🎓	🎓		🎓
36	Public Administration			🎓		🎓			🎓
Doctor of									
37	Pharmacy (Pharm-D)		🎓						

* Under Dual Degree Program with Lancaster University, UK

+ Subject to approval of Pakistan Engineering Council

Eligibility Criteria Of Academic Programs

Relevant information regarding the eligibility criteria, course duration, etc. of undergraduate academic programs being offered are given below under their respective Faculties and Departments. The detailed rules and regulations governing undergraduate programs can be obtained from Registrar office of respective campuses.

Faculty of Information Sciences and Technology

The Faculty of Information Sciences and Technology is comprised of Department of Computer Science and Health Informatics Unit.

Department of Computer Science

Following programs are being offered by the Department of Computer Science:

Eligibility Criteria	Bachelor of Science in Computer Science: BS (CS)	Bachelor of Science in Telecommunication and Networking: BS (TN)	Bachelor of Science in Software Engineering: BS (SE)	Master of Computer Science: MCS
Entry Requirements:	Intermediate or equivalent with minimum 50% marks, from an accredited institution.		Intermediate or Equivalent (Mathematics) with minimum 50% marks, from an accredited institution.	Bachelor Degree (14-Year) or equivalent with minimum 50% marks, from an accredited institution.
	Valid NTS test score as per CIIT policy			
Duration:	Minimum: 8 Semesters; 4 years Maximum: 12 semesters; 6 years			Morning Program: Minimum: 4 Semesters; 2 years Maximum: 6 Semesters; 3 years Evening Program: Minimum: 8 Semesters; 3 years Maximum: 9 Semesters; 4.5 years
Credit Hours Requirements:	Minimum 133 Cr. Hrs.	Minimum 134 Cr. Hrs.	Minimum 139 Cr. Hrs.	Minimum 73 Cr. Hrs.
Offering Semester(s):	Fall and Spring			
Offering Campus(es):	Islamabad, Abbottabad, Wah, Attock, Sahiwal, Vehari and Virtual Campus	Islamabad, Abbottabad, Wah, Attock, Sahiwal, Vehari	Islamabad, Abbottabad, Wah, Attock, Sahiwal, Vehari and Virtual Campus	Wah, Attock, Sahiwal, Vehari, and Virtual Campus

Faculty of Science

The Faculty of Science is presently managing nine departments including Mathematics, Physics, Biosciences, Environmental Sciences, Earth Sciences, Pharmacy, Meteorology, Chemistry and Statistics.

Department of Mathematics

Following programs are being offered by the Department of Mathematics:

Program Criteria	Bachelor of Science in Mathematics: BS (Math)	Master of Mathematics: M.Sc (Math)
Entry Requirements:	FSc or equivalent with Mathematics and minimum 50% aggregate marks from an accredited institution. Valid NTS test score as per CIT policy	B.A/B.Sc with Mathematics as major subject having minimum of 50% marks from an accredited educational institution without any third division (annual system) or D grade (semester system) in academic career.
Duration:	Minimum: 8 Semesters; 4 years Maximum: 12 Semesters; 6 years	Minimum: 4 Semesters; 2 years Maximum: 6 Semesters; 3 years
Credit Hours Requirements:	Minimum 133 Cr. Hrs.	Minimum: 66 Cr. Hrs.
Offering Semester(s):	Fall and Spring	
Offering Campus(es):	Islamabad and Lahore	Attock, Sahiwal and Virtual Campus



Department of Environmental Sciences

Following programs are being offered by the Department of Environmental Sciences:-

Program Criteria	Bachelor of Science in Environmental Sciences: BS (ES)	Bachelor of Science in Biotechnology: BS (BTY)
Entry Requirements:	Intermediate with science or equivalent with minimum of 50% marks from an accredited institution. Valid NTS test score as per CIT policy	
Duration:	Minimum: 8 Semesters; 4 years	Maximum: 12 Semesters; 6 years
Credit Hours Requirements:	Minimum 136 Cr. Hrs.	Minimum 132 Cr. Hrs.
Offering Semester(s):	Fall and Spring	
Offering Campus:	Abbottabad	

Department of Earth Sciences

Following programs are being offered by the Department of Earth Sciences:

Program Criteria	Bachelor of Science in Earth Sciences: BS (ERS)	
Entry Requirements:	<p>1. For Geology Major: Intermediate with science or equivalent with minimum of 50% marks from an accredited institution. OR Diploma in Electrical, Mechanical or Civil Technology from an accredited Polytechnic Institute or College of Technology with minimum of 50% marks</p> <p>2. For Geophysics Major: F.Sc with Mathematics or equivalent from an accredited institution with minimum of 50% marks. OR Diploma in Electrical, Mechanical or Civil Technology from an accredited Polytechnic Institute or College of Technology with minimum of 50% marks.</p> <p>Valid NTS test score as per CIIT policy</p>	
Duration:	Minimum: 8 Semesters; 4 years	Maximum: 12 Semesters; 6 years
Credit Hours Requirements:	Minimum: 132 Cr. Hrs.	
Offering Semester(s):	Fall and Spring	
Offering Campus:	Abbottabad	



Department of Physics

Following Programs are being offered by the Department of Physics:

Program Criteria	Bachelor of Science in Electronics: BS (Elec)	Bachelor of Science in Physics: BS (Phy)
Entry Requirements:	Intermediate with Physics and Mathematics or equivalent with minimum of 50% marks from an accredited institution.	Intermediate with Physics or equivalent with minimum of 50% marks, from an accredited institution. Pre-Medical students may be admitted provisionally. They will have to pass additional Maths course within one year of admission.
	Valid NTS test score as per CIIT policy	
Duration:	Minimum: 8 Semesters; 4 years	Maximum: 12 Semesters; 6 years
Credit Hours Requirements:	Minimum: 137 Cr. Hrs.	Minimum: 134 Cr. Hrs.
Offering Semester(s):	Fall and Spring	
Offering Campus(es):	Islamabad	Islamabad and Lahore

Department of Biosciences

Following programs are being offered by the Department of Biosciences:

Program Criteria	Bachelor of Science in Bioinformatics: BS (BI)	Bachelor of Science in Biosciences: BS (BS)
Entry Requirements:	Intermediate with Pre-Medical, Pre-Engineering, ICS or equivalent with minimum of 60% marks, from an accredited institution	Intermediate with Pre-Medical or equivalent with minimum of 50% marks, from an accredited institution.
	Valid NTS test score as per OIT policy	
Duration:	Minimum: 8 Semesters; 4 years	Maximum: 12 Semesters; 6 years
Credit Hours Requirements:	Minimum 139 Cr. Hrs.	Minimum 133 Cr. Hrs.
Offering Semester(s):	Fall and Spring	
Offering Campus(es):	Islamabad and Sahiwal	Islamabad



Department of Pharmacy

Following program is being offered by the Department of Pharmacy:

Program Criteria	Doctor of Pharmacy (Pharm-D)	
Entry Requirements:	Intermediate with pre-medical group or equivalent with minimum of 60% marks from an accredited institution.	
	Valid NTS test score as per OIT policy	
Duration:	Minimum: 10 Semesters; 5 years	Maximum: 15 Semesters; 7.5 years
Credit Hours Requirements:	Minimum 192 Cr. Hrs.	
Offering Semester:	Fall only	
Offering Campus:	Abbottabad	

Faculty of Business Administration

The Faculty of Business Administration is an amalgam of three departments including Management Sciences, Development Studies and Humanities.

Department of Management Sciences

Following programs are being offered by the Department of Management Sciences:

Bachelor Programs

Program Criteria	Bachelor of Science in Business Administration BS (BA)	Bachelor of Science in Accounting and Finance: BS (A&F)	Bachelor of Science in Economics: BS (Eco)	Bachelor of Business Studies: BBS
Entry Requirements:	Intermediate or equivalent with minimum 50% marks from an accredited institution.			14 years of education in relevant field with minimum 2.0/4.0 CGPA (semester system) or 50% marks (annual system) from an accredited educational institution.
	Valid NTS test score as per CIIT policy			
Duration:	Minimum: 8 Semesters; 4 years Maximum: 12 semesters; 6 years			Minimum: 4 Semesters; 2 years Maximum: 6 Semesters; 3 years
Credit Hours Requirements:	Minimum 133 Cr. Hrs.	Minimum 135 Cr. Hrs.	Minimum 132 Cr. Hrs.	Minimum 66 Cr. Hrs.
Offering Semester(s):	Fall and Spring			
Offering Campus(es):	Islamabad, Abbottabad, Wah, Attock, Sahiwal, Vehari and Virtual Campus	Islamabad, Sahiwal and Vehari	Islamabad, Abbottabad and Lahore	Islamabad, Wah, Abbottabad, Lahore, Attock, Sahiwal, Vehari and Virtual Campus

Master Degree Programs

Program Criteria	Master of Public Administration: MPA	Master of Economics: M.Sc (Eco)	Master of Business Administration (Executive): MBA (Exe)
Entry Requirements:	Bachelor degree (14-years) or equivalent with minimum of 50% marks from an accredited institution.	Bachelor degree (14- year) with Economics having minimum of 50% marks from an accredited institution.	14 years of education in relevant field with four years of work experience having minimum of 2.0/4.0 CGPA (semester system) or 50% marks (annual system).
	Valid NTS test score as per CIIT policy		
Duration:	Minimum: 4 Semesters; 2 years		Maximum: 6 semesters; 3 years
Credit Hours Requirements:	Minimum 69 Cr. Hrs.	Minimum 69 Cr. Hrs.	Minimum 66 Cr. Hrs.
Offering Semester(s):	Fall and Spring		
Offering Campus(es):	Attock, Wah and Virtual Campus	Vehari	Islamabad, Wah, Abbottabad, Lahore, Attock, Sahiwal and Vehari

Department of Development Studies

Following programs are being offered by the Department of Development Studies:

Program Criteria	Bachelor of Science in Development Studies: BS (DS)	Master of Development Studies (MDS)
Entry Requirements:	Intermediate or equivalent with minimum of 50% marks from an accredited institution. Valid NTS test score as per CIT policy	Bachelor Degree (14-Year) or equivalent with minimum of 50% marks, from an accredited institution.
Duration:	Minimum: 8 Semesters; 4 years Maximum: 12 Semesters; 6 years	Minimum: 4 Semesters; 2 years Maximum: 6 Semesters; 3 years
Credit Hours Requirements:	Minimum 132 Cr. Hrs.	Minimum 70 Cr. Hrs.
Offering Semester(s):	Fall and Spring	
Offering Campus:	Abbottabad	



Department of Humanities

Following programs are being offered by the Department of Humanities:

Program Criteria	Bachelor of Science in Psychology: BS (Psy)	Master of Arts in English: M.A. (Eng)
Entry Requirements:	Twelve years of education or equivalent with minimum of 50% marks from an accredited institution. Valid NTS test score as per CIT policy	Bachelor Degree (14-Year) with English compulsory or equivalent with minimum of 50% marks from an accredited institution.
Duration:	Minimum: 8 Semesters; 4 years Maximum: 12 Semesters; 6 years	Minimum: 4 Semesters; 2 years Maximum: 6 Semesters; 3 years
Credit Hours Requirements:	Minimum 133 Cr. Hrs.	Minimum 69 Cr. Hrs.
Offering Semester(s):	Fall and Spring	
Offering Campus(es):	Lahore and Islamabad	Vehari and Virtual Campus

Faculty of Engineering

The Faculty of Engineering is managing four departments including Electrical Engineering, Chemical Engineering, Mechanical Engineering and Civil Engineering.

Department of Electrical Engineering

Following programs are being offered by the Department of Electrical Engineering.

Program Criteria	Bachelor of Science in Electrical (Computer) Engineering: BS (ECE)	Bachelor of Science in Electrical (Telecommunication) Engineering: BS (ETE)	Bachelor of Science in Electrical (Electronic) Engineering: BS (EEE)	Bachelor of Science in Electrical (Power) Engineering: BS (EPE)	Bachelor of Science in Electrical Engineering: BS (EE)	Bachelor of Science in Computer Engineering: BS (CE)
Entry Requirements:	Intermediate or equivalent with Physics, Mathematics, Chemistry having minimum of 60% marks or DAE in the same discipline of engineering with minimum of 60% marks, from an accredited educational institution.					Intermediate or equivalent with Physics, Mathematics, and Chemistry / Computer Science / Computer Studies having minimum of 60% marks or DAE in the same discipline of engineering with minimum of 60% marks, from an accredited educational institution.
	Valid NTS test score as per DIT policy					
Duration:	Minimum: 8 Semesters; 4 years			Maximum: 12 semesters; 6 years		
Credit Hours Requirements:	Minimum 135 Cr. Hrs.	Minimum 136 Cr. Hrs.	Minimum 136 Cr. Hrs.	Minimum 135 Cr. Hrs.	Minimum 133 Cr. Hrs.	Minimum 134 Cr. Hrs.
Offering Semester(s):	Fall and Spring			Fall and Spring (Abbottabad) Fall (Islamabad and Attock)	Fall and Spring (Attock) Fall (Wah and Sahiwal)	Fall and Spring
Offering Campus(es):	Islamabad and Abbottabad	Islamabad	Islamabad and Abbottabad	Islamabad, Abbottabad and Attock +	Wah, Attock and Sahiwal +	Attock

+ Subject to approval of Pakistan Engineering Council



Department of Mechanical Engineering

Following program is being offered by the Department of Mechanical Engineering:

Program Criteria	Bachelor of Science in Mechanical Engineering: BS (ME)	
Entry Requirements:	Intermediate with Pre-Engineering or equivalent with minimum of 60% marks or DAE in the same discipline of engineering with minimum of 60% marks, from an accredited educational institution.	
	Valid NTS test score as per OIT policy	
Duration:	Minimum: 8 Semesters; 4 years	Maximum: 12 Semesters; 6 years
Credit Hours Requirements:	Minimum 144 Cr. Hrs.	
Offering Semester(s):	Fall and Spring	
Offering Campus:	Sahiwal	

Department of Civil Engineering

Following program is being offered by the Department of Civil Engineering:

Program Criteria	Bachelor of Science in Civil Engineering: BS (CEE)	
Entry Requirements:	Intermediate or equivalent with Physics, Mathematics and Chemistry with minimum 60% marks or DAE in the same discipline of engineering with minimum of 60% marks, from an accredited educational institution.	
	Valid NTS test score as per OIT policy	
Duration:	Minimum: 8 Semesters; 4 years	Maximum: 12 Semesters; 6 years
Credit Hours Requirements:	Minimum 140 Cr. Hrs.	
Offering Semester:	Fall	
Offering Campus(es):	Abbottabad and Wah	

Faculty of Architecture and Design

Department of Architecture

Following programs are being offered by the Department of Architecture:

Program Criteria	Bachelor of Architecture: (B. Arch)	Bachelor of Design: (B. Des)	Bachelor of Fine Arts: (BFA)
Entry Requirements:	Intermediate or equivalent with minimum of 60% marks, from an accredited institution.		
	Valid NTS test score as per OIT policy		
Duration:	Minimum: 10 Semesters; 5 years Maximum: 15 Semesters; 7.5 years	Minimum: 8 Semesters; 4 years Maximum: 12 semesters; 6 years	
Credit Hours Requirements:	Minimum 177 Cr. Hrs.	Minimum 141 Cr. Hrs.	Minimum 141 Cr. Hrs.
Offering Semester:	Fall only		
Offering Campus(es):	Islamabad and Lahore	Islamabad and Lahore	Lahore

Dual Degree Programs (DDP) at Lahore Campus:

COMSATS-Lancaster Dual Degree Program (DDP) carries a lot of significance as it is one of its kind and launched in Pakistan for the very first time, and by the two top-ranked institutions: COMSATS Institute of Information Technology, ranking among the top 10 institutions of higher education in Pakistan, and Lancaster University (LU), ranking among the top 10 universities in the UK and top 200 universities in the world. COMSATS-Lancaster DDP is a very successful initiative of the CIIT in which the 4-year degree programs are offered to students in Pakistan and after completing the four year studies at CIIT, Lahore, the successful graduates are awarded two degrees; one from CIIT and the other from Lancaster University, UK.

Program and nomenclature of Degrees being offered under COMSATS - Lancaster Dual Degree Program

#	Subject	CIIT Degree	Lancaster Degree
1	Computer Science	BS in Computer Science	B.Sc (Hons) Computing
2	Software Engineering	BS in Software Engineering	B.Sc (Hons) Software Engineering
3	Business Administration	BS in Business Administration	B.Sc (Hons) Business Studies
4	Engineering	BS in Electrical (Telecommunication) Engineering	B.Eng (Hons) Communication Systems and Electronics
5		BS in Electrical (Electronics) Engineering	B.Eng (Hons) Electronic and Electrical Engineering
6		BS in Electrical (Computer) Engineering	B.Eng (Hons) Computer Systems Engineering
7		BS in Chemical Engineering	B.Sc (Hons) Chemical Engineering

Following DDP programs are being offered by the Department of Computer Science:

Program Criteria	Computer Science	Software Engineering
Degrees Title:	<ul style="list-style-type: none"> B.Sc (Hons) in Computing from Lancaster University / BS in Computer Science from CIIT 	<ul style="list-style-type: none"> B.Sc (Hons) Software Engineering from Lancaster University / BS in Software Engineering from CIIT
Entry Requirements:	FA/F.Sc/A-Levels (Mathematics) with minimum of 80% marks	
	Valid NTS test score as per CIIT policy	
Compulsory Requirement for Lancaster Degree:	IELTS with a minimum of 5.5 Band or higher	
Duration:	Minimum: 8 Semesters; 4 years	Maximum: 12 semesters; 6 years
Credit Hours Requirements:	Minimum 132 Cr. Hrs.	Minimum 134 Cr. Hrs.
Offering Semester:	Fall only	
Offering Campus:	Lahore	

Accreditation:

- The BS Computer Science Program of the CIIT Lahore has been awarded best category 'W' by National Computing Education Accreditation Council (NCEAC) of Pakistan, whereas the BSc (Hons) in Computing is accredited by the Institute of Engineering and Technology, UK.
- The B.Sc (Hons) Degree in Business Studies is accredited by the Association to Advance Collegiate School of Business (AACSB), which is an international accrediting agency.

Admissions

Admission to various degree programs at CIIT is open to all eligible candidates without discrimination of any kind and with equal opportunities for all; hence all admissions are regulated on the basis of merit.

Application Procedure

Applications are made in response to the admission notices in the press. Admissions are conducted according to an admission schedule, which is prominently displayed in these admissions notices. The procedure consists of following steps:

1) Online Admission Application

- Candidates are required to apply on CIIT Online Admission System by following the link <http://admissions.comsats.edu.pk>.
 - o Note: For Virtual Campus, please visit <http://admissions.comsats.edu.pk/vc>
- After submitting the online application, the printed copy of the same along with the required documents, as mentioned in Online Admission Portal, must be submitted at the concerned Campus either by hand or mail. Candidate may mention three program preferences for admission on one application form.
 - o Note: Applicants seeking admission in Virtual Campus can submit their documents in selected study center or can post the document to Virtual Campus secretariat in Islamabad.
- In case the final result of previous examination is awaited, then provision of a Hope Certificate/affidavits (if applicable), from the school/college last attended can provide the basis for a conditional offer of admission at CIIT. The offer is confirmed once the final result is declared and eligibility criteria are fully met. A specimen of a 'Hope Certificate' is available on the Admission portal.
- Admission applications must be submitted before or by due date of submission. Late submission shall not be entertained.
- Candidates must check the eligibility criteria before submitting their online application forms to confirm that they are academically eligible for admission into the program of their choice.

2) Entrance Test

After the last date of submission of Admission Forms, entrance tests (NAT) will be conducted by NTS according to the admission schedule OR on a given date as notified by NTS through their website www.nts.org.pk and the print media. All admissions shall be regulated on the basis of merit determined by the weightage criteria as mentioned below:

Degree Programs	Percentage Weightage
For Bachelor Degree (except Dual Degree Program):	
Matric or equivalent	10%
Intermediate or equivalent	40%
NTS Test	50%
For Master Degree:	
Matric or equivalent	10%
Intermediate or equivalent	15%
Bachelor or equivalent	30%
NTS Test	45%

Note: For Dual Degree applicants, an IELTS score of at least 5.5 band is also required for Lancaster University Degree.

The additional admission criterion for B.Arch and B.Des programs

is as below:

- 30% weightage of General merit (including matric, intermediate and NTS score)
- 50% weightage of Drawing Test
- 20% weightage of Interview

3) Merit List

A list of shortlisted candidates is displayed on specified dates on the campus notice boards as well as on the CIIT website by the respective Admissions Offices. However, applicants are urged to make a pro-active effort to know the status of their application for admission by either visiting the concerned campus or CIIT's website.

4) Interview

Shortlisted candidates along with parents/guardians may be asked to appear for interviews in respective departments to ascertain their suitability in the program in which admission is being sought.

5) Verification of Documents

Shortlisted candidates will be asked to bring the following documents to the Admissions Office for verification within a specified time frame:

- Original Certificates/ Detailed Mark Sheets of matric or equivalent examination, intermediate or equivalent examination, and graduate degree or its equivalent examination (if applicable), with two attested photocopies of each.
- Original Equivalence Certificate along with two attested photocopies.
- Original Migration Certificate along with two photocopies (if applicable).
- Original Hope Certificate with two attested photocopies or Affidavit (if applicable).
- Undertaking, on Stamp Paper, by the student and guardian to abide by the rules and regulations of the Institute (pattern is given in the prospectus).
- National Identity Card (or 'B' Form) along with two attested photocopies.
- Two passport size photographs. These must be attested from the back of the photograph. Also the name, guardian's name, and program applied for should be clearly printed on the back of the photographs.

6) Display of Merit List and Admission Offer Letter

The final merit list is displayed on the departmental notice boards as well as on CIIT website. After initial scrutiny of the documents, selected candidate will be issued "Admission Offer Letter" along with a Bank Chellan Form for payment of dues.

7) Provisional Admissions

Candidates applying on the basis of Hope Certificate are provisionally admitted and must ensure that their results are received in the admission office of concerned campus within 20 teaching days after the commencement of the semester; otherwise their admission will be cancelled. Those getting admission on Hope Certificate/Affidavit, if could not obtain the minimum qualifying marks or failed to submit in time the equivalence certificate of foreign qualification/examination, on the basis of which they applied for admission shall have no right to continue their studies and their admissions shall stand cancelled whenever identified.

B) Acceptance of Admission Offer

Selected candidates are required to confirm their acceptance of admission by paying the non-refundable admission and tuition fee within the specified dates. Admission process will only be completed after the payment of fee is confirmed and all the desired documents have been submitted, verified and candidate has been found eligible for admission. If candidates fail to confirm enrolment by the given deadline, selection will stand cancelled and the seat will be offered to the next candidate on the waiting list.

International Students

CIIT welcomes international students to join it to enrich the diversity of the campus community and to promote international understanding and global awareness. CIIT offers admission in various programs at undergraduate and graduate level at all CIIT campuses.

The international students may apply on online admission portal, besides the general route self-finance applicants may also send their applications for admission in undergraduate degree programs directly to CIIT Office of International Students Affairs (OISA), Park Road, Islamabad, Pakistan by mail and scanned copies on email address to: int.admissions@comsats.edu.pk. Further guidelines and details can be viewed at the link <http://ww2.cit-isb.edu.pk/internationalstudents/>

However, all international students applying to the CIIT for admissions must demonstrate that they are competent in the use of English language and satisfy the institute's requirements for English language. CIIT accepts the following qualifications as satisfying the English Language requirements for entry to an undergraduate academic degree program:

- English Proficiency Certificate from the Last attended Institution OR
- IELTS minimum 5.0 band OR
- TOEFL Internet-based test - overall minimum score 70

Furthermore, in view of differences in educational systems of different countries, applicants will have to submit an equivalence certificate obtainable from the Inter Board Committee of Chairmen (IBCC) Pakistan <http://www.ibcc.edu.pk/> and/or from Higher Education Commission of Pakistan (HEC) www.hec.gov.pk while applying for admission in undergraduate and graduate programs respectively. For this purpose applicants can either contact to International Admission Office of CIIT or can apply directly to the said offices. Further details of such procedures can be ascertained from the HEC website by clicking the link <http://www.hec.gov.pk/insideHEC/Divisions/AECA/ForeignStudent%20Admission/PAIRBAGS/Pages/Introduction.aspx>.

CIIT hostel accommodation is also available for international students. The Office of International Students Affairs (OISA) will act as a focal point to extend help and support during international students' stay at CIIT, Pakistan, and shall also provide assistance for visa and immigrations requisites. The OISA also invite to attend and participate in a wide range of social and cultural events.

Financial Support

CIIT is offering various types of financial support to the candidates admitted in the degree programs on purely merit basis but are unable to pay their fee expenses. The CIIT under the "Financial Support Programs (FSPs)", financially supports various categories

of students in the form of financial support, scholarships and stipends. The Institute takes special care of its deprived students and not only gives them eminent education but also keeps a bird's eye on their financial concerns and plays vital role to resolve them so that the students may not face any obstacle in the way of education. Financial Assistance is available to all students who prove to be needy regardless of race, religion, color, national origin, age, sex, or handicap. The various types of Financial Assistance Programs are as follows:

1. Need Based Financial Support Program (NBFSP)

- HEC Need-Based Scholarships
- National ICT R&D Fund Scholarships
- French Need-Based Scholarships

2. Financial Assistance Program

- CIITEF Scholarships
- Punjab Education Endowment Fund (PEEF) Scholarship
- 30% seats reserved in each discipline for the children of Punjab Workers Welfare Board at Lahore campus (except Dual Degree Program)
- For walk in needy students

3. CIIT Financial Support Program: Qarz-e-Hasna

The needy students may also apply for Qarz-e-Hasna which is implemented under CIIT Qarz-e-Hasna Rules, 2012. A student granted admission on merit through normal course, is not an employee anywhere, and he/she or his/her parents/guardian are financially unable to pay the fees and he /she cannot pursue studies due to financial constraints can benefit under this financial support. The maximum period for complete repayment of the Qarz-e-Hasna is Ten years from the day of disbursement of first instalment. Further details and pre-requisites may be obtained from campus admission offices.

4. CIIT Pecuniary Program (CPP)

(a) Kinship / Siblings Pecuniary

When two or more siblings are concurrently students of CIIT, the siblings will be financially supported. A financial support of upto Rs. 8,000/- per semester will be provided to all the siblings provided the parents cannot afford to pay the fee and the students show good academic performance. Such cases will be decided by the Financial Support Program Committee (FSPC) at respective Campus.

(b) CIIT Employees' Pecuniary

CIIT provides financial support to the children/wards (including step children, legally adopted children), of a CIIT employee, who got admission in CIIT on merit. A financial support equal to the tuition fee will be provided to the student. The financial support provided will be unconditional, irrespective of performance of the student and study period of the degree. This support, however, will not be given to the child/ward, of the employee, if he/she himself/herself is employed, and for the professional degrees such as MPN, MEM and other similar programs.

5. Academic Excellence Recognition Program

Students who demonstrate academic excellence by achieving outstanding positions (First Three) at the end of the semester in each degree program on a campus shall be awarded merit certificates.

Note: Please contact campus admission offices for more campus-specific details of financial support programs.

Contacts:

Admission Office

Following admission offices may be contacted for any admission and scholarships inquiry:

Islamabad

Ms. Seemi Haq
Incharge (Admissions)
Phone (Off): +92-51-9247000-3
E-mail: seemihaq@comsats.edu.pk

Abbottabad

Mr. Kamran Shaheque Hashmi
Incharge (Student Affairs)
Phone (Off): +92-992-383591-6
Fax (Off): +92-992-383441
E-mail: kamranhashmi@ciit.net.pk

Wah

Dr. Akmal Javid
Incharge (Student Affairs)
Phone (Off): +92-51-9272614-5
Fax (Off): +92-51-4546850
E-mail: akmal@ciitwah.edu.pk

Lahore

Mr. Imran Qureshi
Deputy Registrar (Admissions)
Phone (Off): +92-42-111001007
Fax (Off): +92-42-99203100
E-mail: miqureshi@ciitlahore.edu.pk

Attock

Dr. Jamshed Ahmad
Incharge Admissions
Phone (Off): +92-57-9316330-1
Fax (Off): +92-57-9316329
E-mail: dr.jamshed@ciit-attock.edu.pk

Sahiwal

Mr. Safdar Ali
Incharge (Admissions)
Phone (Off): +92-40-9200100,
+92-40-4305005
Mobile: +92-333-8908100, +92-333-8908200
Fax (Off): +92-40-4305006
E-mail: safdar@ciitsahiwal.edu.pk

Vehari

Ms. Tayyiba Noreen
Incharge (Admissions)
Phone (Off): +92-87-3382774
E-mail: tayyibanoreen@ciitvehari.edu.pk

Virtual Campus

Mr. Fazal Ur Rehman
In Charge (Student Affairs)
Phone (Off): +92-51-9101239
Fax (Off): +92-51-9258489
E-mail: fazal@vcomsats.edu.pk

Office of International Students Affairs (OISA)

CIT, Park Road, Chak Shehzad,
Islamabad, Pakistan
Phone (Off): +92-51-9247001-3
+92-51-8318471-99
E-mail: int.admissions@comsats.edu.pk

Hostels

Following may be contacted for any hostel inquiry:

Islamabad

Mr. Murad Hussain
Incharge Hostels
Phone (Off): 051-9242951
E-mail: murad@comsats.edu.pk

Abbottabad

Dr. Daz Najeem-us-Saqib
Hostel Provost/Advisor
Phone (Off): 0092-992-383591-6
Ext: 337
E-mail: najam48@ciit.net.pk

Wah

Mr. Muhammad Sharif
Assistant Professor / Hostel Warden
Phone (Off): 051-9314382-3, Ext: 222
Cell: 0300-5168998
E-mail: sharif@comsats.edu.pk

Lahore

Girls Hostel
Ms. Saima Saleem
Deputy Registrar/ Superintendent Girls Hostel
Phone (Off): 042-111001007
Ext: 816, 805
E-mail: saimasaleem@ciitlahore.edu.pk

Boys Hostel

Dr. Majid
Assistant Professor
Phone (Off): 042-111001007
Ext: 845

Attock

Mr. Laseeq Mushtaq
Deputy Librarian/Hostel Warden
Mobile: 03339119787
E-mail: laeeqmushtaq@comsats.edu.pk

Sahiwal

Mr. Majid Hussain
Assistant Professor/ Warden Hostels
Phone (Off): 040-4305001-3
Ext: 148
Mobile: 03217880004
E-mail: majidhussain@ciitsahiwal.edu.pk

Vehari

Girls Hostel
Ms. Tayyiba Noreen
Research Associate/ Hostel Warden
Mobile: 0332-8334063
E-mail: tayyibanoreen@ciitvehari.edu.pk

Boys Hostel

Mr. Seyed Ali Ashiq Kirmani
Lecturer / Hostel Warden
Mobile: 0321-4206698
E-mail: aikirmani@ciitvehari.edu.pk

Transport

Following may be contacted for any transport inquiry:

Islamabad

Mr. Muhammad Hussain Ahmed
Transport Officer
Phone (Off): 051-904955224

Abbottabad

Syed Fida Hussain Shah
Transport Incharge/Deputy Registrar
Phone (Off): 0092-992-383591-6,
Ext: 355
E-mail: fida@ciit.net.pk

Wah

Mr. Muhammad Aaghar
Transport Supervisor
Phone (Off): 051-4534200-02
Ext: 218

Lahore

Mr. Shahid Latif
Manager C&L
Phone (Off): 042-111001007
Ext: 814, 870
E-mail: shahidlatif@ciitlahore.edu.pk

Attock

Malik Saleem Khan
Deputy Registrar
Mobile: 03216570017
E-mail: saleem_khan@comsats.edu.pk

Sahiwal

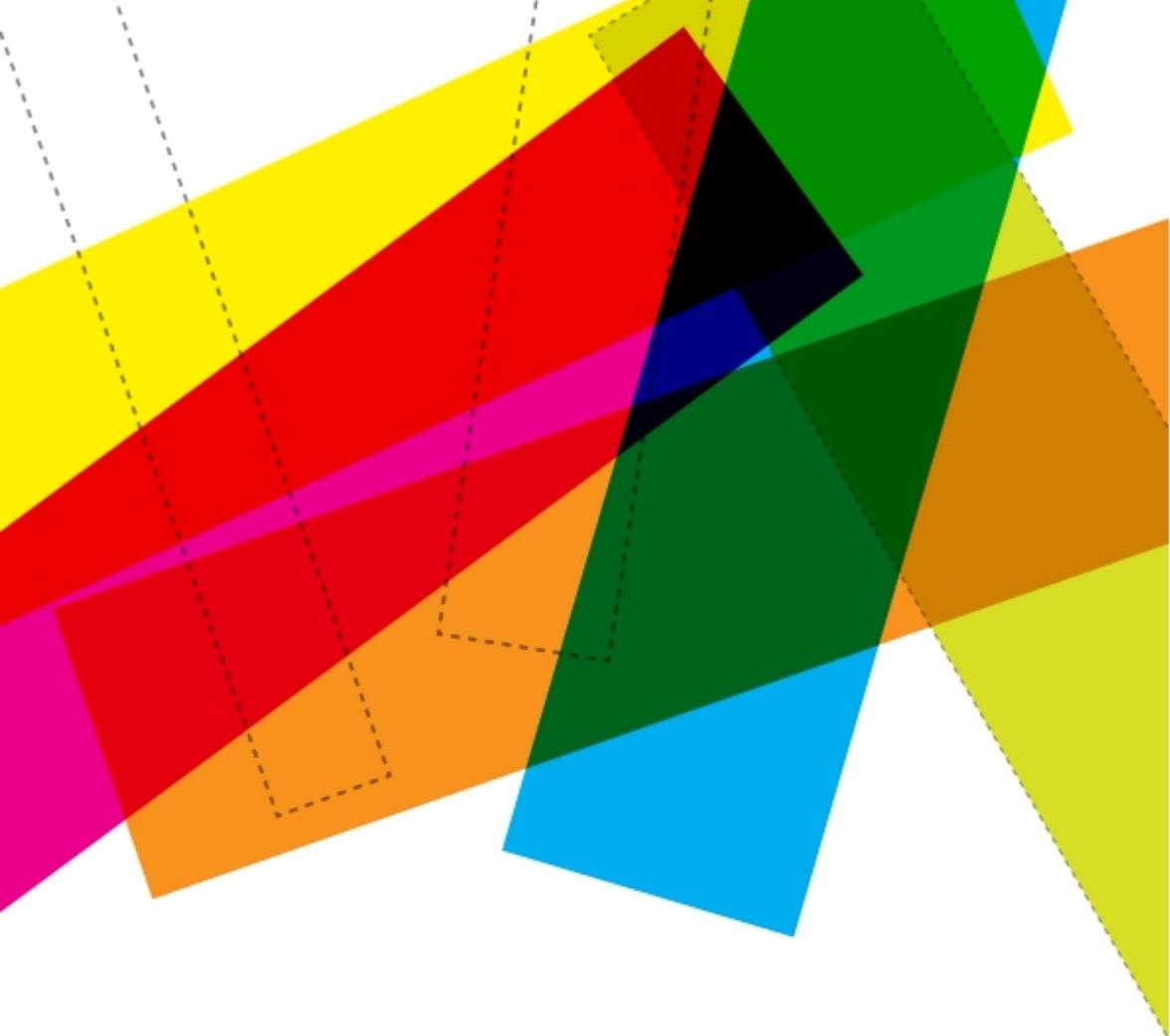
Mr. Fakher Hussain
Transport Officer
Phone (Off): 040-4305001-3 Ext: 120
Mobile: 03007733661
E-mail: fakher@ciitsahiwal.edu.pk

Vehari

Mr. Saleh Imran Khan
Assistant Registrar /Incharge Transport
Phone (Off): 067-3028346
E-mail: arcoordination@ciitvehari.edu.pk

Mr. Shuaib Rasheed Ghauri

Assistant(Transport)
Mobile: 0300-4458935
E-mail: shuaibghauri@ciitvehari.edu.pk



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